

**Classified Staff Issues Committee (CSIC) Minutes  
January 13, 2004**

Present: Diana Allaby, Sue Barthel, Jeanne Hennessey, Sandy Ramer, Dick Terhall and Deb Vaughan

***1. Mentoring Program – interest from employees.***

All college classified staff that were newly hired in the last twelve months were polled via email to determine if they would be interested in a mentor. Forty-two emails were sent out from which we received eight responses. All of the responses were in favor of a mentoring program with a couple of the individuals already being involved in a mentoring program through CNCS (Council for Non-represented Classified Staff).

A call will go out to all College permanent classified staff to seek mentors for those interested.

***2. “Frequently asked questions” on parking and reclassification process.***

A list of frequently asked questions was developed for parking and the reclassification process. Once this list is finalized, the questions and answers will be added to the CSIC website along with possible links to the College and Campus parking website.

***3. Reception for classified staff.***

There was a discussion on having a reception for classified staff with a certain number of years of service to the College. The preference is to have a reception for all classified staff rather than limiting it. If this is not possible, there will be further discussion.