

## **Classified Staff Issues Committee (CSIC) Minutes**

### **April 26, 2005**

Present: Diana Allaby, Sue Barthel, Maggie Brandenburg, Brian Karas, Angela Powell, Sandy Ramer, Gary Sandefur, Deb Vaughan

#### **1. Update on:**

**Hiring pause and budget cuts (Dean Sandefur)** Hiring pause will continue at this point. In the short term, budget cuts will be done with vacant positions. Long term decisions on where the cuts should be still need to be made.

**Results from Listening Session (Dean Sandefur)** Listening sessions will be held each semester and will be held at different locations. Suggestions, input and feedback by the classified staff is encouraged.

**Climate discussions at Chair's Meeting (Dean Sandefur)** At the last Chairs meeting there was discussion about climate issues. Several chairs and directors discussed what they do in their department to foster a positive climate.

**Furniture/equipment list share (Diana Allaby)** There is a new list serve available for departments within L&S to give unused furniture and equipment to another department within L&S.

**Brochure highlighting classified staff (Sandra Ramer)** A flyer highlighting certain classified staff will be distributed on tables at the reception for classified staff. Dean Sandefur will also forward the flyer via email to chairs, directors and department administrators.

**Recognition of staff in L&S Today (Diana Allaby)** Staff reaching milestone years of service (eg. 5 years, 10 years) will be recognized in L&S Today.

- 2. CSIC member election committee.** Election subcommittee was established that included Brian Karas and Jean Hennessey.
- 3. Classified staff involvement in election process for chair.** A subcommittee that includes Nick Hauge, Deb Vaughan and Maggie Brandenburg was established to review best practices by L&S departments on including classified staff on departmental advisory committees.
- 4. Mentoring program.** To be discussed at next meeting.

*The next meeting is scheduled for Tuesday, May 24, 2005 at 1:00 p.m.*