

Several campus offices provide campus deadlines on the following calendars: Campus Events - <http://www.today.wisc.edu/> (includes link to other calendars at <http://www.wisc.edu/wiscinfo/events/>) ; Registrar's Calendar - see <http://registrar.wisc.edu/forms/timetable/> for timetable deadlines; Employee Compensation and Benefits Services payroll schedule (<http://www.bussvc.wisc.edu/ecbs/uwempl-calendars-schedules-menu.html>); Accounting Services Dates and Deadlines (<http://www.bussvc.wisc.edu/acct/dddates.html>)

Please remember that many grants, award nominations, and funding proposals must be sent via the Dean's office; please allow sufficient time for routing.

Regular Meetings: L&S Academic Planning Council (APC), Wednesdays 3:30 - 5:00 p.m.; L&S Curriculum Committee (CC), 2nd and 4th Mondays, 3:30 - 5:00 p.m. (*Business permitting*)

Other Acronyms: Divisional Executive Committees: AH - Arts & Humanities; BSCP - Biological Sciences Curric. Plan; BSSP - Biological Sciences Strat Plan; BST: Biological Sciences Tenure; PS Physical Sciences; SS - Social Studies

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<h1>Sep 2007</h1>		This month, look for: - UW Arts Institute Awards call for nominations (deadlines fall in early November) - Special University Funds Calls for proposals (see L&S Handbook, Chapter II) - Space management review of assigned space - Call for minor remodeling project needs (research & instructional) due first week Oct. - TA early reports due this month - Short term staffing requests due this month			- Quarterly budget transfer report request (see L&S Handbook II.1 "101 Budgets") - Dept Executive committee votes on delegation of certain matters to subcommittees (see L&S Handbook I.13). - Begin process of reviewing junior faculty - Begin review of tenured faculty	
REMINDER: To allow for review and revision of proposals, requests to add, change, or delete courses should be send to the L&S CC 10 days prior to the L&S CC meeting preceding the deadline for Divisional Executive Committee materials. (Div Exec Comm deadlines fall 3 weeks prior to the meeting.)				Several deadlines for withdrawal, course add/drop, etc. fall this month. See http://registrar.wisc.edu/kydeadlines.php for details.		1
2	3 LABOR DAY	4 INSTRUCTION BEGINS - Sabbatical Proposals due to Dept	5	6 PS	7 - Research Service Grant Awards due to Dept.	8
9	10 CC (new members only) Acad. Staff Assembly BSCP	11	12 APC BSSP	13 SS ROSH HASHANAH RAMADAN BEGINS	14 -Course proposals due to CC for next meeting BST	15
16	17 - Divisional Chairs 3:30 - 5	18	19 APC	20 UAPC AH	21 -Fac Prof Dev Grant proposal to Dept	22 YOM KIPPUR
23 _____	24 CC	25 - Sabbatical Proposals due to Dean	26 APC	27	28 - Research Service Grant Awards due to Dean -Course proposals due to CC for next meeting	29
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